

Course Outline for: BUSN1107 Leadership in the Workplace**A. Course Description:**

1. Number of credits: 3
2. Lecture hours per week: 3
3. Prerequisites: None
4. Corequisites: None
5. MnTC Goals: None

Every organization requires leadership to attain its mission and goals, but leadership is more than just giving instructions. It provides a vision about where to go and what to do that motivates others to follow. Leadership includes elements like styles, traits, philosophies and cultural intelligence that create a constructive climate. The development of a leadership style, professionalism, and ethics promotes communication and motivation to handle crises and conflict. Through readings, discussions, assignments, quizzes/exams, and projects or papers, students expand their understanding of these leadership topics and how they are connected.

B. Date last reviewed/updated: May 2025**C. Outline of Major Content Areas:**

1. Leadership Styles
2. Recognizing Leadership Traits
3. Philosophies and Styles of Leadership
4. Relationship Building
5. Developing Cultural Intelligence
6. Developing Leadership Styles
7. Setting Goals
8. Creating Vision
9. Handling Crises and Stress Management
10. Establishing a Constructive Climate
11. Conflict Management
12. Professionalism and Ethics in Management
13. Overcoming Obstacles Through Motivation and Encouragement

D. Course Learning Outcomes:

Upon successful completion of the course, the student will be able to:

1. Discuss the skills needed to be an effective leader.
2. Discuss effective strategies for creating vision.
3. Explain the role of a leader in guiding an organization through the change process.
4. Examine how a leader can facilitate conflict management.
5. Defend the importance of professionalism in ethical decision making.
6. Defend the importance of inclusion in the workplace.
7. Construct a portfolio of their personal leadership philosophies.

E. Methods for Assessing Student Learning:

Methods for assessment may include, but are not limited to, the following:

1. Quizzes
2. Exams
3. Study Guides
4. Discussions – online or in-person
5. Projects or papers
6. Classroom activities

F. Special Information:

None